



Graven Hill Primary School  
Graven Hill Road, Graven Hill, Bicester, Oxon, OX25 2BF  
Telephone: (01869) 690296  
E-Mail: [a.riley@gravenhillprimary.school](mailto:a.riley@gravenhillprimary.school)  
Headteacher: Mr Matt Green

## Lunchtime Supervisor

**Start Date: As soon as possible**

Graven Hill is a new 2 form entry primary school with a 90-place preschool taking children from the age of 2. This brand-new school opened in September 2023 in the heart of the Graven Hill development on the edge of Bicester. The school is part of the Warriner Multi Academy Trust family of schools.

We are seeking to recruit a committed and enthusiastic part time staff member to join our lunchtime supervisor team. The successful applicant will possess a calm, helpful and flexible manner and have an ability to work easily with staff and pupils. While previous experience of working in a primary school is desirable, it is not essential.

This is a permanent role for 7.5hrs per week, 11.30am-1pm, Mon Fri Term Time Only. This role is paid at Grade 2 Point 2 £23,656 Pro Rata.

### What we are looking for someone who has:

- Motivation and a true passion for all children to achieve their potential
- High expectations of themselves and the young people
- Initiative, dedication, and energy
- A commitment to team working and understands the importance of strong working relationships

### What we offer:

- A school with a clear moral purpose and drive for 'excellence for all our students'
- Excellent opportunities for career progression and development opportunities
- A clear staff well-being strategy package that includes our confidential Employee Assistance Programme with access for all staff to Face to Face Counselling, Stress Management, 24/7 GP access, Physiotherapy, Menopause Counselling and Support, Men's Mental Health Wellness, Bereavement Support, Nurse Support Service, Maternity & Paternity Support and Financial Wellbeing Support

### Application Procedure

A job description and application form is available from our Trust website: [Vacancies - Warriner Multi-Academy Trust \(warrinermultiacademytrust.co.uk\)](https://www.warrinermultiacademytrust.co.uk) or via email [recruitment.4007@warriner.oxon.sch.uk](mailto:recruitment.4007@warriner.oxon.sch.uk)

If you would like to discuss the role or find out more, please contact: Angie Riley, office manager, at [a.riley@gravenhillprimary.school](mailto:a.riley@gravenhillprimary.school)

*Please note we can only accept CVs as supporting documentation when submitted along with a fully completed school application form.*

**Closing Date:** This is open recruitment without a fixed deadline. We will invite suitable candidates for interview at the earliest opportunity after receiving applications, with a job appointment date as soon as possible after references have been received

*All schools within the Warriner Multi Academy Trust are committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will have to meet the requirements of the person specification and will be subject to pre-employment checks including an enhanced DBS check and satisfactory references. Please be aware that, we may carry out an online search, on shortlisted candidates only, in line with Keeping Children Safe in Education in order to identify any incidents or concerns which are publicly available online. The Warriner Multi Academy Trust is an equal opportunities employer. It is an offence to apply for certain roles within schools if you are barred from engaging in regulated activity relevant to children. This post is exempt from the Rehabilitation of Offenders Act (1974).*